

USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 18 August 2000

CEFMS:

a. The CEFMS Development team has completed the GUI conversion of the year-end pre-closing programs and will complete the remaining year-end programs next week. The CEFMS Development Team will test eight (8) CEFMS databases through the entire year-end closing process during the month of September. Additionally, several activities will execute and test the year-end process on their own CEFMS database.

b. The CEFMS Development Team found a misnamed environment variable while analyzing forms 9999 error. The Windows variable name was used instead of the UNIX variable name. The fix has been corrected and should reduce forms 9999 errors, which logs the user off the system.

PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 639 versus 656 on the last report. The inventory includes 88 priority #1 problem reports. The open inventory also includes 9 problem reports related to the CEFMS modernization/GUI work management effort.

b. Fifty (50) of the sixty-two active databases have no imbalances, three (3) have one, two (2) have two, four (4) have three; one (1) has five and two (2) have nine. The grand total of database imbalances across the system is 42 versus 63 on the last report.

ACCOUNTING OPERATION:

NUMBER AND LOCATION OF ON BOARD PERSONNEL:

LOCATION:	NUMBER:
HUNTSVILLE	24
MILLINGTON	294
WASHINGTON	1
OTHER	1
TOTAL	320

DISBURSING WORKLOAD DATA:

PAYMENT	As of 07/31/00	Current Month	Year To Date
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BY CHECK:

Checks Issued	239,432	14,610	254,042
Percent of Total	49.6%	42.3%	49%
Dollar Amount	\$2,603,993,279	\$180,024,280	\$2,784,017,559

BY EFT:

Transfer Made	243,649	19,903	263,552
Percent of Total	50.1%	57.7%	51%
Dollar Amount	\$4,318,606,329	\$362,871,360	\$4,681,447,689

OTHER UFC ISSUES:

a. We have reviewed the initial FY01 military manpower allocation provided by CERM-M. In response, we submitted adjustments in all AMSCOs to bring the total allocation into agreement with our current projected requirements, which is 112 FTE. Since the Finance Center is essentially fully staffed, we also indicated the same FTE requirements for the outyears.

b. We have developed the tentative schedule of events with our Adopt-a-School program (Millington Central High School) for the school year which has just begun. The events are similar to those from the past years but will include a presentation by the school principal at one of the quarterly town hall meetings.

c. The Resource Management Directorate has completed fiscal year end planning for the Finance Center CEFMS database. These plans have been coordinated with the UFC contracting officer and the Directorate of Administration. The final ULO review is in process and all property reconciliations have been completed. We have also begun running the CEFMS year end pre-close periodically to ensure no show stoppers exist with the UFC CEFMS database. In September, the UFC CSR will hold sessions with timekeepers to provide instructions on the procedures for processing time and attendance through fiscal year end.

d. The Chief Financial Officer reports in CEEMIS are currently being developed to comply with the FY00 Forms and Content as prescribed in the DoD Financial Management Regulation, Vol. 6B, dated July 00. We are removing crosswalk code from the CEEMIS CFO statements programs (SQR) and moving it to the ORACLE database, so that the accountants will have the ability to add, modify or delete general ledgers from each computation. This will practically do away with the need for reprogramming efforts as new forms and content are issued or general ledgers are modified from the CEFMS standard to the USSGL mandated general ledger accounts.

e. The USACE Finance Center will complete testing of the new automated procedures to record, reconcile and report Federal Tax withholdings computed on Permanent Change of Station (PCS), Retained Income Tax Allowance (RITA) and Homeowner Assistance Program (HAP) payments to the IRS. Automation will include: (1) computation of Federal Tax, FICA and Medicare along with Federal matching amounts, (2) reconciliation against CEFMS check register amounts issued to the IRS and employee, (3) preparation of IRS Form 941 for FACTS II submission and Wage and Earning Statement (W2's).

f. I met with Capt. Diane Lofink, Base Commander, Naval Support Activity Mid-South and Ms. Michelle Gilchrist, Combined Federal Campaign (CFC) Coordinator for the Mid-South Region of the US, to discuss this years CFC Kick-off and for Capt. Lofink to present her idea on a consolidated joint effort for the entire base. I informed Capt. Lofink that the UFC employees have exceeded their CFC goal each year and that the UFC would fully cooperate with her plan for the base.

g. Army Audit Agency (AAA) spent this week in the UFC reviewing our internal controls and operating procedures for the FY00 CFO audit. Although, they did not have a formal exit conference they did not have any findings resulting from UFC internal control weaknesses. We may possibly see a final report finding that penalty interest increased as a result of activities not entering CEFMS receiving reports timely. However, actual penalty interest percentage based on the total contract payments made have decreased. AAA also mentioned an increase in the open account receivables; however, we pointed out that open accounts receivables have been reduced for the overall Corps but certain districts they reviewed had in fact increased.

